

DFSA Board of Trustees Meeting Minutes
Special Meeting for Consideration of New Construction
January 18, 2017
Dearborn Fire Service Area Station

Meeting Called To Order: 10:06 a.m.

Attendance: Louise Watson, Roy Stock, Adrienne Kernaghan, Ellis Misner, Jill Parker and Virginia Jamruszka-Misner

Members of the Public Present: none

General Business:

At our last regularly scheduled Board of Trustees Meeting (January 5, 2017), we reviewed the restrictions and obligations of a loan and grant through the USDA. The Board wanted to look further into other loan options available. Ellis pursued information pertaining to a Secured Loan through the First Security Bank and through Intercap Loan Program (Montana Board of Investments).

Ellis reviewed the terms of the Secured Loan that is currently offered through the First Security Bank. The four DFSA vehicle titles would be collateral. The rate would be 4.1%. We would have a 10 month period to draw funds from the bank. Ellis suggested that we spend our department funds before we would start drawing from the bank as needed. We can pay for the concrete slab for the new garage with our own funds. The bid for the slab is \$16,000. After the 10 month period, we would have 4 years to pay any money we would have borrowed back to the First Security Bank. We would start making those payments annually for 4 years, effectively making it a 5 year loan.

Roy alerted Ellis to another loan option (Intercap) that many fire departments access. Ellis reported that through this option and when constructing a new building, the restrictions and obligations would be the same as those that we had reviewed through the USDA option.

Roy reported that he and Jerry have been discussing the 5 Year Plan. In that plan the first goal is the cistern, the second is the new garage and the third is the new fire engine. A fourth goal is to get more volunteers.

Two construction options for the new garage were discussed: a Traditional Frame construct and a Pole Barn construct. The estimated cost for either option was about the same.

Resolution:

Adrienne moved that the Dearborn Fire Service Area accept the First Security Bank terms for a secured loan of \$65,000. Jill seconded the motion for the Resolution. The Board unanimously approved the Resolution to accept the First Security terms for our loan.




Adrienne moved that we use Traditional Frame Construction to build our garage according to our current architectural plans. Jill seconded the motion. The Board unanimously approved the motion to use Traditional Frame Construction to build the new garage.

Adrienne moved that Ellis be the contact person to sign for the DFSA between the First Security Bank and the department and that Ellis be given the authority to engage contractors as needed to complete the building. Jill seconded the motion. The Board unanimously approved the motion.

Ellis will be the Construction Manager and Roy will support as needed.

Jill moved to adjourn this Board of Trustees Meeting and Ellis seconded the motion. The Board unanimously approved to adjourn at 11:09 p.m.

Respectfully Submitted 1/18/2017,


DFSA Secretary

APPROVED



Chair Dearborn Fire Service Area