

**DFSA Meeting Minutes
Board of Trustees
October 8, 2015 @ 10AM
Dearborn Fire Service Area Station**

Attendance: Louise Watson, Lois Chinadle, Adrienne Kernaghan, Jerry Dobbins, Roy Stock, Ellis Misner, Virginia Jamruszka-Misner

Members of the Public Present: James Beck, Sara Wyatt, Jay Jagers, Pat Ramble, CJ Mitchell, and Dan Ryan

Public Comment: James Beck, President of the Dearborn Land Owners Association, expressed concern regarding the deteriorating condition of the road from the Dearborn Road to the Power Line Road. He reported that they have little to no resources to maintain the road and they are seeking resources from the County. At the very least, Mr. Beck requested that the Fire Department repair the road from the entrance of Dearborn Road to the Fire Station. Louise explained that the DFSA is unable to expend DFSA funds on anything other than the direct needs of the Fire Fighters and the Fire Station. Mr. Beck asked if the DFSA “could steer him in the right direction.” Members of the DFSA Board of Trustees suggested that they contact the Cascade County and Lewis and Clark County commissioners.

Secretary’s Report: Adrienne motioned to accept the Minutes as written, Ellis seconded and it was passed unanimously by the Board.

Treasurer’s Report: Ellis motioned to accept, Lois seconded and it was passed unanimously by the Board.

**DVFD
Chief's Report
September 2015**

Events:

- **9/10 Medical-Landing Zone- 1ff**
- **9/12 Other-Light pole blown over NB rest area-3ff**
- **9/14 Other-Pubic Assist-1ff**
- **9/16 Medical-Landing Zone-1ff**

Training:

9/12	0900	Dearborn Station	SCBA, Drafting and Pump and Roll	4	Jerry,Dawn, Jordan, Heather
9/17	1900	Dearborn Station	Business MTG	1.5	Jerry, Dawn, Colter, Jordan, Heather, Amy



9/26	0900	Dearborn Station	Training Cancelled		
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Station County Fire Councils:

- L&C – Nothing to report.
- Cascade – Nothing to report.

Trucks, Buildings and Grounds:

- Command 1601 – no problems
- Pumper 1611 – no problems
- Tender 1621 – Hydraulic fluid overheat and leaking. Still having problems since last fix.
- Brush 1631 – no problems
- Brush 1632 – no problems
- ATV – no problems
- Building A – no problems
- Building B – no problems
- Grounds – no problems

Information Items:

Sal's hours for the month: 0

Dearborn Landowners have said again that they will be at the BOT meeting on the 8th.

New items:

Amy Dobbins, has joined the Fire Department.

Response to Fire Chief's extended absence: Jerry received a promotion at work that requires him to be in Sunburst during the week and back home here on weekends. He can take some annual leave from his job to respond to fires. His DFSA team is well – trained and able to step up to respond as needed in case of Jerry's absence.

Adrienne's report on the seminar (Board of Trustees Boot Camp) she attended at Fairmont:
Recommended: Strong Mission Statement (Purpose in our By-Laws), Scope as determined by Board and Operationally by the Fire Chief, Errors and Omissions Insurance coverage, Written Contract for Goods and Services, Invest the Chair with the Authority to Dispense Payments that are not addressed in the Budget (add to By-Laws), Ground-Rules for Public Comment attached to our Agendas, Change "President" to "Chair"

Discussions using E-mail: Two Board Members can discuss something, but if 3 or more Board Members discuss it, it is a considered a "Public Meeting."

We need to review our Insurance Policy details. We will try to do this at the March Board Meeting.

They will likely do the Board of Trustees Boot Camp every year and Adrienne recommends that we send a representative every year.

General Business

Interstate Access through the Rest Area Status Update: Ellis said there is nothing new to report.

We are still on track to install a surveillance camera and "No Parking" signs at the Station.

Lois motioned to adjourn the meeting, Ellis seconded the motion and the motion was passed unanimously by the Board at 11:52 a.m.

Respectfully Submitted on October 8, 2015



Virginia Jamruszka-Misner
DFSA Secretary

APPROVED



DFSA Chair
November 5, 2015